

Greenwich Township Board of Supervisors
Regular Meeting
Monday, April 6, 2026 at 7:00 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Carl Dunn, Professional Staff: John Poff– Systems Design Engineering, Inc., Colin Macfarlane-Kozloff Stoudt P.C., and Diane Hollenbach-Administrator

Special Guests: Elected Auditors Gwynn Fowler, William Mulgrew III, David Laudadio and CPA Paul Mack of CR & Y

Mr. Spohn called the Greenwich Township Special Meeting to order at 7:00 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

AUDIT PRESENTATION – Paul Mack of CR & Y presented the 2025 audit. This was his fifth year performing the audit. The DCED financial statement was prepared on a modified cash basis with a clean unmodified opinion. The township is not using GAAP based accounting. The financial statement is free from material errors. There were three accountants on site on January 12th. A sampling was done and letters sent for year end totals. The township has 5.8 million dollars in assets comprised of general, pension and fixed assets. All debt was paid off at the end of 2025. There were no new accounting policies and only one change was made, which was to record the pension activity at year end.

One deficiency, no segregation of duties was noted. Mr. Mack explained that it is not cost beneficial to hire additional staff. This is very common in small municipalities and Supervisors should be aware that there is only one person handling all the accounting.

Mr. Mulgrew III thanked Mr. Mack and the Supervisors for agreeing to have a special meeting on the audit. He questioned what duties could be given to a volunteer to separate duties. Mr. Mack stated, for example, one person would open the mail, the second person would list the items to be deposited, and the first person would take the deposit to the bank. For expenditures, the Board approves the bill list. Someone else could approve expenditures. Mrs. Hollenbach states that the road master approves his expenses.

Mr. Mulgrew asked about the recorded activity for the pension. Mr. Mack stated that this is quite common for a township to not have a special fund in Quickbooks and have the pension activity recorded at the end of the year. Mr. Mulgrew asked if the auditors had direct access to Quickbooks. Mr. Mack confirmed they did.

Ms. Fowler asked what records were provided. Mr. Mack stated the records requested and received were bank statements, third party statements, minutes, contracts and leases, revenue records, confirmation on grants, tax collector monthly reports, and invoices. There was an overview of internal controls and analytics compared from year to year. Ms. Fowler asked how often it is recommended to change CPA firms. Mr. Mack typically sees that occurring every

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seven to ten years or partner rotation occurring. Currently his firm has thirty-five municipal clients.

Mr. Dunn asked how many hours each staff member spent on the audit. Mr. Mack felt each spent about thirty-six to forty hours on the audit. The Supervisors thanked Mr. Mack for his presentation and adjourned the special meeting at 7:17 p.m.

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Mr. Spohn called the Greenwich Township Regular Meeting to order at 7:18 p.m. and asked everyone to observe a moment of silence for Jeffery Buck and Robert Shick, firefighters who lost their lives in the line of duty.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Dunn, seconded by Mr. Berger, to approve the minutes of the March 2, 2026 regular meeting. Hearing no questions on the motion. All voted in favor. Motion carried.

PERSONAL APPEARANCES and PUBLIC COMMENT:

Jacqueline Sharayko, Kutztown Library, updated the Board on library circulation, the new logo, loss of revenue from processing passports. She thanked the Board for their financial support.

Jonathon Warke, 1161 Krumsville Road, spoke about accidents on SR 737, jake brake noise, and roads that intersect SR 737 having limited visibility. Mr. Warke felt the warehouse and increased traffic will make an already dangerous road worse. He asked residents to send letters to their State Representative and Senator, and he asked the Supervisors to send registered letters to Penn DOT weekly asking for updates on the requested study of 737.

Daryl Wetzel, 151 Blue Rocks Road, discussed the on-lot sewer inspection that occurred at his home for the subdivision he is proposing. The Board reassured him that he is not being singled out, and all subdivisions are required to have a perk and probe for a secondary absorption area and testing of the existing sewage system. The Board suggested Mr. Wetzel call the SEO for a reinspection and dye test now that the system has been pumped and the Board would defer action on the plan tonight.

Fred Germann, 1273 Krumsville Road, suggested Supervisors attend the Reading Area Transportation Study meetings. Penn DOT's problem is funding, and he suggested revisiting tolling of the Route 143 bridge on I78 with an exemption for people who live in Greenwich and Albany Township. Mr. Germann also discussed the collection of traffic data and suggested that the Township change its ordinances to require traffic studies be performed meeting Penn DOT regulations and a more accurate study required by the township.

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Marc Sable, 593 Old Route 22, commented that Penn DOT did an analysis on tolling the Route 143 bridge on I78 and realized that people would make traffic worse on 143 and 737 trying to avoid the toll. Mr. Macfarlane stated that Penn DOT adopts standards and uses a traffic manual. The only reason the township was able to review the warehouse intersection improvements is because the developer agreed to enter into an agreement allowing the township to review and comment. When the township met with Penn DOT, they signaled that they were ready to issue the Highway Occupancy Permit for the Goodman Warehouse.

PLANS TO REVIEW: The monthly Subdivision and Land Development Status Report was reviewed.

Wetzel Subdivision – tabled until the sewage re-inspection is completed.

OLD BUSINESS:

Traffic Study – The Board reviewed the traffic study prepared by Bogia Engineering on the intersection of Ebling Road, Dietrich Valley Road, Boy Scout Road and Wilttrout Road. The study recommended a four way stop and closing the channelized right turn movement from Ebling Road onto Dietrich Valley Road. The Board discussed the steep hill on Ebling Road. A stop sign on Ebling Road could cause issues for bigger trucks. Mr. Dunn suggested lowering the speed limit on Dietrich Valley Road. Mr. Spohn stated enforcement would be a problem.

A motion was made by Mr. Berger, seconded by Mr. Dunn, to install a second stop sign at Wilttrout Road and Dietrich Valley Road and additional signage that says, “Traffic from the left does not stop.” Hearing no questions on the motion. All voted in favor. Motion carried.

Gun Club Road Bridge Study -Three options were provided in the study completed by Great Valley Consultants (GVC). Total bridge replacement was estimated at 1.5 million dollars. A repair, which would not last many years, was estimated at \$275,000. Keeping the Gun Club Road Bridge closed and upgrading Braund Road was estimated at \$968,000 and bridge removal was estimated at \$290,000. Dodie Sable commented that there are many people on Facebook who do not want the bridge reopened. Fred Germann questioned if it really needs to be replaced. Mr. Berger commented that the problem with the bridge is the undermining of Route 737. Penn DOT could force the township to repair the undermining on Route 737 if the township replaces the bridge. He felt that the road crew could do a lot of the work to improve Braund Road and that would bring the cost down. Improvement to Braund Road could also be completed in phases. The Board was in agreement to take the next step for Braund Road improvement and have the engineer complete a topographic survey.

A motion was made by Mr. Berger, seconded by Mr. Dunn, to authorize Great Valley Consultants to proceed with the Aerial Topographic Study of Braund Road between Sittler Valley Road and Gun Club Road. Hearing no questions on the motion. All voted in favor. Motion carried.

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NEW BUSINESS:

Acceptance of the 2025 Audit

A motion was made by Mr. Dunn, seconded by Mr. Berger, to accept the 2025 audit as presented. Hearing no questions on the motion, all voted in favor. Motion carried.

MRM Property and Public Official Liability Insurance

A motion was made by Mr. Dunn, seconded by Mr. Berger, to bind and approve the MRM Property and Public Official Liability Insurance policies. Hearing no questions on the motion, all voted in favor. Motion carried.

REPORTS:

Administrator – Mrs. Hollenbach informed the Board that the State Liquid Fuel pre-audit reviewed the bank fees associated with the New Tripoli Bank Positive Pay service. The Penn DOT representative did not feel that this was Pub. 9 compliant and would be a finding in a regular audit. He recommended that the \$50 per month fee be paid back to the State Liquid Fuel Account. The Board felt this was an important service to deter check washing. No action was taken. The Board will wait for the official audit and see what the auditor instructs.

Road Master

A motion was made by Mr. Dunn, seconded by Mr. Berger, to advertise the sale of the 1999 Chevrolet 3500HD Bucket Truck. Hearing no questions on the motion, all voted in favor. Motion carried. A reserve price will be set in executive session.

Engineering and Zoning Reports – Written reports were submitted for zoning and sewage enforcement work.

Solicitor – Mr. Macfarlane noted that the A & C Truck Repair Plan was recorded. Minor changes were made to the parking declaration. Matt Brett provided some recommendations on the False Alarm Ordinance. Mr. Spohn asked who would enforce the ordinance and if the fine would cover the cost of enforcement. Mr. Macfarlane stated that the Code Enforcement Officer would enforce the ordinance and the Fire Chief would record and notify him of the false alarm. Most municipalities donate the fine to the Fire Company.

A motion was made by Mr. Dunn, seconded by Mr. Berger, to prepare a False Alarm Ordinance for review and potential adoption. Dodie Sable asked if the ordinance was for commercial and residential properties. Mr. Macfarlane stated it would regulate commercial and industrial property false alarms. Hearing no further questions on the motion, all voted in favor. Motion carried.

Mr. Macfarlane noted that also in executive session the Board would discuss potential litigation regarding the township's involvement in the UMH Solar appeal to the Zoning Hearing Board's decision.

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FINANCIAL MATTERS:

A motion was made by Mr. Berger, seconded by Mr. Dunn, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 8:50 p.m. An executive session was held from 8:50 p.m. until 9:55 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer